

# Planning to live on campus again for Fall 2019/Spring 2020?

## Follow the HOST Process!

### What to do:

1. **Housing Agreement** - complete the Fall 2019/Spring 2020 Academic Year Current Student Housing and Dining Agreement, between October 8-19 (early process) or between December 1 and January 31 (traditional process). The early process only includes MPA, MOA, JKA, and students who want to keep their current Soltz Hall suite. The traditional process includes MPA, MOA, JKA apartments, Soltz Hall suites, and residence hall rooms.

Login to [MyHousing Self-Service](#) and complete your online housing agreement. This confirms your commitment to live on-campus for Fall 2019/Spring 2020.

2. **Roommate Requests & Personal Information** - request roommates and answer personal information questions between October 8-19 (early process) or December 1 – January 31 (traditional process).

Login to [MyHousing Self-Service](#) and answer your **Personal Information** questions and enter **Roommate(s) Requests**. You can answer or make changes to your **Personal Information** questions and **Roommate Request(s)** more than once so be sure to keep that information accurate and up-to-date. You must answer your **Personal Information** questions even if you request a roommate. If you are looking for roommates, check out the listings and post your own on the Roommate Search site on the HOST page.

You must have a fully matched group to fill the number of beds in the **Soltz Hall suite** you want to select. Partial groups can select **MPA, MOA or JKA** but keep in mind, other students may fill any vacancies in your apartment.

3. **Apartment/Suite/Room Selection** - select an MPA, MOA, or JKA apartment or Soltz Hall suite in [MyHousing Self-Service](#) during the early process selection dates in October; or an MPA, MOA, JKA apartment, Soltz Hall suite, or residence hall room in [MyHousing Self-Service](#) during the traditional process selection dates in February.

The traditional HOST process dates to select an apartment, suite, or residence hall room will be posted online in early December.

At that time, one person in your group must login to [MyHousing Self-Service](#). On the top navigation bar, click on **Room Selection**, then **Select a Room or Suite** to select your apartment, suite or room. Soltz Hall suite and residence halls will only show options with the same number of beds as roommates in your fully matched roommate group. Apartments will show all available apartments regardless of the number of roommates in your group. Select the one you want and place each roommate in the bedroom (suites and apartments only) that you all decide on beforehand.

It is important to check with the Residence Life Office at 800-287-7543 or email Michele at [mstout@bloomu.edu](mailto:mstout@bloomu.edu) or Mary at [mprou3@bloomu.edu](mailto:mprou3@bloomu.edu) if you have **any** questions regarding this process.